

Willapa Harbor Hospital
Minutes of the Governing Board
May 22, 2018

Board members Present: Tim Russ, Gary Schwiesow, Kathy Spoor and Jeffrey Nevitt

Others present: Carole Halsan, CEO, Terry Stone, CCO, Bobbi Hallberg, CNO and Marlynn Jenkins, minutes secretary.

I. Call to Order:

The meeting was called to order at 5:45 pm

The Pledge of Allegiance was recited.

The April minutes were approved as presented

Agenda approved, Discussion on a letter, Physician, Executive Session for 15 minutes

Audience

II. Consent Agenda

Kathy Spoor made a motion to approve the consent agenda it was 2nd by Gary Schwiesow.
Motion Carried.

Vouchers/Warrants: April \$747,894.21

Payroll/Payable: April \$591,709.31

Write-offs: Bad Debt April \$ 75,167.49

III. Reports and Presentations:

Administration – Carole Halsan, CEO

WRHAP – Committee

I continue to work with the WRHAP committee on Care Coordination. The purpose of this project is to provide care coordination for Medicaid clients from the Rural Health Clinic, ER and our Provider Based Clinic. I will be attending the WRHAP meeting in Ellensburg on May 31st to continue discussion on alternative payment models and further information on Care Coordination.

Potential Opportunity –

Working with Dr. Donohoe who is an internal medicine physician who currently works as an adult hospitalist at Klickitat Valley Hospital and also at Grays Harbor Community Hospital. The purpose is to explore a “Tele hospitalist” project.

Disaster Drill –

We had a Table-Top Disaster drill this month – Scott McDougall and Sue Pointer, from Region 3, were present to oversee the drill. The result was that we obviously need more practice and need to revise the Command Structure to fit our size of facility.

Dr. Pniewski –

Dr. Pniewski informed me that he will be retiring at the end of the year. He will be taking the month of August off and then work until the end of the year.

Patient Quality of Care – Bobbi Hallberg

We continuing education on the computer MAR, hope to move to the new system in June.

There is no schedule education through next month. Share governance will look for educations ideas for the September Skills Fair.

We will be rolling out a bedside report process. Bedside reporting is a best practice to improve patient care and patient satisfaction.

All nightshift positions have filled. One did not work out and resigned and our discharge planner is retiring.

The tonometer has been ordered and we are still waiting for its arrival. I will contact Dr. Nevitt when it arrives to do training with the physicians.

Financial – Terry Stone for Phil Hjembo, CFO, April 2018 Financial Statements

Statistics were above budget in all of radiology, Lab and RT. Acute care patient days are above budget.

Net rev. 340B \$94,591 collected through April. May 11th it was at \$205,000 and we received a total of \$140,000 from the program.

Expenses were up \$179,596 for the month.

Net was \$196,351 above budget and \$257,186. Net income \$180,608 for April \$355,413 YTD. Good month.

Increase in patient days and may have to pay back to Medicare. Cash increased \$475,362 for the month. Medicare Cost report has been submitted.

Terry Stone, CCO – Compliance Update

A Compliance Report was handed out to the members with information the Washington Health Assessment that compares the State average for various Health indicators vs each county that they have data for two different years and Data Points.

IV. Willapa Harbor Health Foundation – Carole Halsan

We had a meeting and BCA and FOT are on track. Fiber Federal Credit Union has also contacted Marlynn that they would like to sponsor the hospital foundation for \$2,000 over the next three years.

V. OLD BUSINESS:

Tim Russ discussion what should be expected of Administration when letters are received.

VI. New Business-Appointments

Kathy Spoor made a motion to approve Dr. Corey White, DO as recommended by the Medical Staff. It was 2nd by Jeff Nevitt. Motion carried.

VII. Adjournment: Being no further business the meeting was adjourned at 6:45 pm to Executive Session to review complaints against employee or commissioner. It is expected to take 15 minutes. Executive Session opened at 6:46 pm. After some discussion the Executive Session was closed with no action taken. Regular Meeting was reopened at 7:05 pm. With no further business the regular meeting was adjourned at 7:06 pm

VIII. Submitted



Jeff Nevitt, Acting Secretary to the Board