

Willapa Harbor Hospital
Minutes of the Governing Board Special Meeting
October 15, 2019

Board Members Present: Gary Schwiesow, Dave Vetter, Kathy Spoor, Toni Williams and Jeffrey Nevitt

Others present: Emmett Schuster, Interim CEO and Paula Lorenz, minute's secretary.

I. Call to Order:

The meeting was called to order at 5:39 pm

Audience: None

II. New Business

- A. Appointment – Joanna Starratt, CRNA. Kathy Spoor made a motion to approve as recommended to appoint Joanna Starratt provisional status, Toni Williams 2nd. Motion carried.
- B. Conference Update – Kathy Spoor recently attended the 2019 WSHA & AWPHD Governance Education Day Conference. They shared information on Best Practices including compensation and required reporting. Kathy shared the presentation material with the other board members. One of the presenters offered to share “how to structure incentive contracts”, Kathy will share with the other board members once she receives it.

III. Executive Session:

The meeting moved into Executive Session to 5:50 pm to discuss personnel issues. Executive Session ended at 5:56 pm. Meeting returned to regular meeting at 5:57 pm.

IV. Old Business

- A. CEO Search – Kathy Spoor made a motion to approved the changes requested by the candidate to the contract as discussed in Executive Session including the addition of the insurance language, Dave Vetter 2nd. Motion approved. The Board would like to send thank you cards to the non-board members of the selection committee, community tour guides and Dr. Hing. Paula will get the cards and bring to the next board meeting for signing.

V. Adjournment: Being no further business the meeting was adjourned at 6:10 pm

Submitted:

Kathy Spoor, Secretary to the Board