

# WILLAPA HARBOR HOSPITAL

## JOB VACANCY NOTICE

**OPENS:** 2/27/08

**CLOSES:** When filled

**DEPT:** Surgery

**POSITION:** OR Manager

**NORMAL WORKING HOURS/DAYS:** Monday-Friday

**PAY:** Based on Experience

**Duties:** Provides information sources to establish safe, controlled and consistently monitored operating room environment. Communicates with surgeon and anesthesiologist continuously and as needed about patient condition, assists with the maintenance of surgical equipment and inventory. Participates in performance improvement activities, assesses operating room for equipment functioning and readiness, obtains supplies for individual cases and assures all appropriate needs of surgical operating team are met.

See attached job description for full list of duties.

**Qualifications:**

Currently licensed in Washington State. Graduate of an accredited School of Nursing minimum of 3 to 5 years experience in the OR with strong leadership skills  
Experience and expertise in peri-operative nursing, inclusive of pre-op, intra-op, post op phases. Maintain competency through participation in continuing education offerings  
CORN Certification preferred must be ACLS certified.

**PHYSICAL REQUIREMENTS:**

Standing in one place for several minutes to several hours, Walking up to 25% of time  
Sit for up to 35% of time to do required administrative paperwork, Push/pull in order to help patients in clinic, O.R., & Endo get on and off the exam table up to 5-10% of time.  
Lift, stoop, kneel, crouch or crawl in order to obtain needed equipment, Turn and twist to obtain required supplies in O.R. for 5-10% of time. Reach with hands and arms  
Lifting weights up to 40 pounds unassisted; total body weight of patient under anesthesia assisted.

DEPT. APPROVAL \_\_\_\_\_ DIVISION APPROVAL \_\_\_\_\_

ADMINISTRATIVE APPROVAL \_\_\_\_\_ DATE \_\_\_\_\_

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**•FOR HR USE ONLY**

**DATE FILLED:** \_\_\_\_\_ **START DATE** \_\_\_\_\_

**EMPLOYEE NAME:** \_\_\_\_\_